

Mr Dunkley
Grade-Ruan Parish Council
30 Clifton Close
Mullion
Helston
Cornwall
TR12 7EQ

Our ref CO0040
SAAA ref SB03593
Invoice no: SB20202052
VAT no: GB 440 4982 50

Email sba@pkf-littlejohn.com

25 October 2020

INVOICE

Professional services rendered in connection with the following:

Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2020	£200.00
Additional charges (where applicable) as detailed on attached appendix A	£0.00
Additional fees (where applicable) as detailed by separate cover	£0.00
TOTAL NET	£200.00
VAT @ 20%	£40.00
TOTAL PAYABLE	£240.00

PAYMENT IS DUE ON RECEIPT OF INVOICE

**For payments by cheque, please return the remittance advice with your payment to:
PKF Littlejohn LLP, Credit Control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf,
London E14 4HD**

For payments by credit transfer, our bank details are:-

HSBC Bank plc Sort Code: 40-02-31

Account number: 11070797

Account Name: PKF Littlejohn LLP

Please include CO0040 or Grade-Ruan Parish Council as the reference.

For account queries, contact creditcontrol@pkf-littlejohn.com.