

GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC

c/o 30 Clifden Close
Mullion
Helston
TR12 7EQ

clerk@grpc.org.uk
www.grpc.org.uk
07773 194876

Staffing Committee Meeting – 11 May 2022

Minutes of the meeting of the Staffing Committee held at Weathercroft, Ruan Minor, at 12:00.

		Action
S1/22	Election of Chair ELECTED Cllr Preston as the Chair of the Committee for 2022/23. Cllrs Green/Trewin. Unanimous.	
S2/22	Persons Present/Apologies Present: Cllrs Preston (Chair), Green, Keeley, Lee, Trewin. Apologies: Cllr P Collins. In attendance: L Dunkley (Parish Clerk).	
S3/22	To Receive Declarations of Interest / Dispensations. None.	
S4/22	Staffing Committee Meeting: Minutes 13 January 2020 RESOLVED that the above Minutes of the Meeting of the Staffing Committee of Grade Ruan Parish Council having been previously circulated, be taken as read, approved and signed. No matters arising NOTED . Cllrs Preston/Green. 2 voted in favour, 1 abstained: Cllr Trewin.	Clerk to publish
S5/22	Public Bodies (Admission to Meetings) Act 1960. RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing. Cllrs Preston/Trewin. Unanimous.	
S6/22	Meeting Calendar CONSIDERED staffing matters in conjunction with a prospective Council meeting calendar for 2022/23. RESOLVED to form a recommendation for Full Council for the calendar of meetings: <ul style="list-style-type: none">• Second Wednesday each month for ordinary monthly Council meetings, with the third Wednesday being the default substitute if it is not possible to hold on the second Wednesday• Adjust June 2022 to take place on Wednesday 22nd June• No August meeting• A second meeting in the month to take place on the third Wednesday if and when it is felt by the Chair and Clerk that discussions for that month will be so substantial as to make one meeting unviable• Planning matters to generally be considered at the first ordinary monthly meeting in the month. Cllrs Trewin/Green. Unanimous.	
S7/22	Annual Review of Clerk CONSIDERED as above, following a two-year hiatus due to the COVID-19 pandemic and undertook a review. The Committee expressed their thanks to	

	the Clerk for his services to the Council and determined that no recommendations need to be brought to Council at this point.	
The meeting closed at 13:30		

Signed

DRAFT