

# GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

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## Council Meeting – 10 April 2017

Minutes of the meeting of the Council held at the Sunday School Room of the Ruan Minor Methodist Church on the above date, 19:30.

		<b>Action</b>
60/16	<p><b>Persons Present/Apologies</b> Present: Cllrs Preston (Chair), Green (Vice Chair), P Collins, S Collins, Fleetwood, Freeman, Lee, Stephens, Trewin.</p> <p>Apologies: Cllrs Clifton, Pollard.</p> <p>Absent: Cllr Jones.</p> <p>In attendance: L Dunkley (Parish Clerk), Cllr Rule CC. 3 members of the press/public.</p>	
61/16	<p><b>To Receive Declarations of Interest / Dispensations.</b> Cllr Green declared an interest in PA17/03036.</p>	
62/16	<p><b>Public Participation.</b> Mr Stone thanked the Parish Council for arranging for his relative to be included on the war memorial, and declared that he wished to pay the fee to the engraver for this.</p>	
63/16	<p><b>Reports from outside bodies.</b> Cllr Rule CC gave an update: Cornwall Council is in "purdah"; the dog ban on beaches has been harmonised across Cornwall and applies until 30 September each year; gave thanks to the Parish Council for their close working relationship over the past four years. Cllrs noted that the election process for candidates was laborious and that nomination papers should be available earlier and the delivery of them should be more flexible and better coordinated. Cllr Trewin passed on thanks to Cormac for their recent work in the area and the Parish Council thanked Cllr Rule CC for her work in the parish over the last four years.</p>	
64/16	<p><b>Council Meeting: Minutes 13 March</b> <b>RESOLVED</b> that the Minutes of the Meeting of the Council held on the above date having been previously circulated, be taken as read, approved and signed (subject to payment schedule being added).</p> <p>Proposed Cllr Freeman, seconded Cllr Fleetwood. Unanimous.</p>	
65/16	<p><b>Planning Applications for consideration</b> PA17/02331: <a href="#">Proposed extensions, alterations and parking bay</a>. Mr And Mrs M. Falkner. Spinnaker New Road Cadgwith Ruan Minor TR12 7JZ.</p> <p>The Council supported the application. Proposed, seconded. Unanimous.</p> <p>PA17/02415: <a href="#">Change of use of agricultural land to campsite</a>. Mr S Bosustow. Trefice Farm Tresaddern Ruan Minor TR12 7NA.</p> <p>The Council supported the application on condition that appropriate screening was put in place and detailed plans submitted for a foul sewage</p>	<p>Clerk to notify</p> <p>Clerk to notify</p>

	<p>system. Proposed, seconded. Unanimous.</p> <p>PA17/02539: <a href="#">Lawful development certificate for continued use of caravan sited at Polstangy</a>. Mr Gerard Buxton. Polstangy Caravan Ruan Minor Helston Cornwall TR12 7LS.</p> <p>The Council objected to the application on the following grounds: there was no evidence of continued use for 10 years, thus no need for the proposal demonstrated; that the proposal constitutes the establishment of a dwelling in the open countryside. Proposed, seconded. 8 voted in favour, 1 against.</p>	Clerk to notify												
*Cllr Green left the room														
65/16 cont.	<p>PA17/03036: <a href="#">Formation of new highway access and new road to farm buildings</a>. Mr Nigel Green. Treleague Farm Treleague Crossroads Ruan Minor Helston Cornwall TR12 7JP</p> <p>The Council supported the application provided that there is no objection from the Highways department. Proposed, seconded. Unanimous.</p>	Clerk to notify												
*Cllr Green re-entered the room														
66/16	<p><b>Planning Applications decided since last meeting</b></p> <p><b>NOTED:</b> PA17/00716: First floor extension to form enlarged bedroom with en-suite facilities. Creggan Veor Ruan Minor Helston Cornwall TR12 7JT [APPROVED]</p> <p>PA17/01523: Application for a Lawful Development Certificate for Existing use of land for the stationing of a caravan for independent residential use. The Caravan Fir Tree Meadows Worvas Lane Ruan Minor Helston [GRANTED]</p>													
67/16	<p><b>Pre-applications, consultations and appeals</b></p> <p>PA17/00619/PREAPP: Replacement dwelling and detached garage. Fir Tree Meadows Worvas Lane Ruan Minor Helston [CLOSED - ADVICE GIVEN]</p> <p>Consultation letter from Sinclair Dalby Ltd representing CTIL and Vodafone Ltd regarding mast at Treleague Farm.</p> <p>PA17/00909/PREAPP Pre-application advice for 6 no. additional holiday units - Gwendreath Farm Holiday Park Gwendreath Ruan Minor Helston TR12 7LZ</p>													
68/16	<p><b>Finance report</b></p> <p><b>RESOLVED</b> to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">L Carter</td> <td style="width: 40%;">Cleaning</td> <td style="width: 30%; text-align: right;">£20.00</td> </tr> <tr> <td>South West Play</td> <td>Mats for play area</td> <td style="text-align: right;">£72.00</td> </tr> <tr> <td>Staffing costs</td> <td></td> <td style="text-align: right;">£437.80</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td style="text-align: right;"><b>£529.80</b></td> </tr> </table> <p>Proposed Cllr Lee, seconded Cllr Fleetwood. Unanimous.</p>	L Carter	Cleaning	£20.00	South West Play	Mats for play area	£72.00	Staffing costs		£437.80	<b>TOTAL</b>		<b>£529.80</b>	
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<b>TOTAL</b>		<b>£529.80</b>												
69/16	<p><b>Matters arising from Minutes.</b></p> <p><b>RECEIVED</b> an update regarding lighting issues at Bodrigny car park. Cllr Preston and Clerk to arrange site meeting following correspondence with stakeholders.</p>	Clerk and Cllr Preston to pursue												
70/16	<p><b>Inclusion of name on war memorial</b></p> <p><b>RESOLVED</b> to approve the addition and to thank Mr Stone for covering costs.</p> <p>Proposed Cllr Green, seconded Cllr S Collins. Unanimous.</p>													

71/16	<p><b>Lending minibus to Forest School</b>  <b>RESOLVED</b> to lend the minibus to the Forest School for winter outings to Kennack Sands.</p> <p>Proposed Cllr S Collins, seconded Cllr Fleetwood. Unanimous.</p>	
72/16	<p><b>Service Level Agreement with Community Trust</b>  <b>RECEIVED</b> an update from the Clerk. A note had gone to all Clerks in Cornwall asking for documents for similar arrangements. No leads have been forthcoming so far and the Clerk will further investigate.</p>	Clerk to pursue
73/16	<p><b>Appoint internal auditor</b>  <b>RESOLVED</b> to reappoint Hudson Accounting to undertake internal audit procedures for year ending 31 March 2017.</p> <p>Proposed Cllr P Collins, seconded Cllr Trewin. Unanimous.</p>	Clerk to pursue
74/16	<p><b>Correspondence:</b>  AONB Conference invitation: Goonhilly Earth Station, 20 May 2017.</p>	Cllrs to book directly
75/16	<p><b>Footpaths, Highways; Tree wardens report.</b>  <b>RECEIVED</b> updates:</p> <ul style="list-style-type: none"> <li>- 20mph limit (email)</li> <li>- Drainage issues on footpath 2 at Brayside have been reported.</li> <li>- Noted that the footpath from Cadgwith to St Marys Church is a potential hazard to pedestrians</li> <li>- Quotes to be sought for various grass cutting works</li> <li>- Quotes to be sought for turf removal and installation of crushed stone at Mundys Field car park.</li> <li>- Damage being caused to vehicles by Blackthorn bushes between Grade Cottage and Prazegooth.</li> </ul>	<p>Spec for grass cutting to be given to Clerk by Cllr Preston</p> <p>Contractors details for Mundys Field works to be given to Clerk by various Cllrs</p> <p>Cllr Preston to approach landowners re: Blackthorns</p>
76/16	<p><b>Reports from Council representatives to outside bodies.</b>  <b>NOTED</b> the following reports: None (given at Annual Parish Meeting).</p>	
77/16	<p><b>Notification of meeting/items for agenda: 16 May</b>  Community Trust service level agreement update; Planning application on behalf of CLT; Use of Mundys Field for boot sale by Friends of St Ruan.</p>	
78/16	<p><b>Public Bodies (Admission to Meetings) Act 1960.</b> None.  <b>RESOLVED</b> that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Staffing.</p> <p>Proposed Cllr P Collins, seconded Cllr Freeman. Unanimous.</p>	
79/16	<p><b>a) RESOLVED</b> to delegate authority to the Staffing Committee to conduct a review following the conclusion of the Clerk's probationary period and to agree future terms of employment.</p> <p>Proposed Cllr Preston, seconded Cllr Green. Unanimous.</p> <p>The meeting closed at 21:35.</p>	Cllr Preston to liaise with Clerk

Signed ..... 16 May 2017