

# GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC

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## Finance Committee Meeting – 2 November 2020

Minutes of the meeting of the Finance Committee held online on the above date, 16:00.

		Action
F1/20	<b>Persons Present/Apologies</b> Present: Cllrs Preston (Chair), Freeman, Green, Harry, Lee.  Apologies: None.  In attendance: L Dunkley (Parish Clerk).	
F2/20	<b>To Receive Declarations of Interest / Dispensations.</b> None.	
F3/20	<b>Finance Committee Meeting: Minutes 5 December 2019</b> <b>RESOLVED</b> that the above Minutes of the Meeting of the Finance Committee of Grade Ruan Parish Council having been previously circulated, be taken as read, approved and signed. Cllrs Freeman/Green. Unanimous. No matters arising <b>NOTED</b> .	
F4/20	<b>Financial Regulations amendment</b> <b>CONSIDERED</b> the above and <b>RESOLVED</b> to recommend a change to Financial Regulations to Full Council to include recommended time limits on when payments are set up and authorised. Cllrs Green/Freeman. Unanimous.	To place on Full Council agenda
F5/20	<b>Reserves amounts</b> <b>CONSIDERED</b> updated details of earmarked and general reserves and noted the details there of. It was decided transfer out £3,717 from General Reserves and in to earmarked reserves as follows: £3,000 in the Community Building reserve; £717 in the Election reserve to top up to £2,400. Regarding Public Access Improvement, three sites were identified as potential areas for attention in future: Chapel Terrace, Duck Alley, Prazegooth Lane.	Clerk to action
F6/20	<b>Budget 2020/21</b> <b>CONSIDERED</b> budgetary requirements for the next financial year. Decided to reconvene the Finance Committee for further consideration after adjustments have been made.	Clerk to draw up draft budget based on discussion
F/20	<b>Public Bodies (Admission to Meetings) Act 1960.</b> None.  Meeting closed 17:15.	

Signed

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