

GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC

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Council Meeting – Monday 9 November 2020

Minutes of the meeting of the Council held online on the above date, 19:00.

		Action
76/20	<p>Persons Present/Apologies Present: Cllrs Preston (Chair), Green (Vice Chair – late arrival), Agutter, Clifton, P Collins, S Collins, Fleetwood, Freeman, Harry, Lee, Stephens, Trewin.</p> <p>In attendance: L Dunkley (Parish Clerk). Cllr Rule CC. 6 members of the public,</p>	
77/20	<p>To Receive Declarations of Interest / Dispensations. None.</p>	
78/20	<p>Public Participation. S Watts – is seeking an agenda item on Pavilion management/Grade Ruan Recreation Ground. She questioned the authority of GRRG to delegate management of the Pavilion – citing that clause 5.1 does not give authority to outsource or delegate obligation or duty in this regard. A draft agreement has already been drafted by a solicitor for outsourcing; a number of issues with this were highlighted. M Hurst – believes that a pending “stewardship agreement” will turn the Pavilion into a members only sports bar. There is concern that a community asset will be turned into profit-making for an individual. Also expressed concern over lack of communication between the GRRG and the Council and community; that the charitable trust status of GRRG is at risk. She requested that the Council halt any such agreement and reviews what it wants and what is best for the community.</p>	
79/20	<p>Reports from Parish Council representatives to outside bodies – Part 1 Item 18 was brought up the agenda in order for the Parish Council representatives on the GRRG to feedback their information. NOTED from Cllr S Collins – there is a need for a separate Council meeting to go over the whole subject; there is no attempt to keep back information and any management plan is early on in the process. Cllr Fleetwood added – there is no intention of changing the charitable status of GRRG, nor to make the facility a members only club.</p>	<p>Clerk to organise informal fact-finding meeting with GRRG, with extraordinary Council meeting to follow</p>
<i>Cllr Green entered the meeting</i>		
80/20	<p>Reports from outside bodies NOTED from Cllr Rule CC: COVID support lines and contacts have been reinstated: covid19@cornwall.gov.uk 0300 1234 118; clinically vulnerable 0300 1234 334; Helston coordination team 01326 565761; Volunteer Cornwall 01872 266988 requestforhelp@volunteercornwall.org.uk. A new COVID fund for businesses based on business rates is available.</p>	
81/20	<p>Council Meeting: Minutes 12 October 2020 RESOLVED that the above Minutes of the Meeting of the Council having been previously circulated, be taken as read, approved and signed. Cllrs Agutter/ S Collins. 11 voted in favour, 1 abstained: Cllr Clifton. The following matters arising were NOTED: Old bus shelter matter are ongoing; play area repairs are being collated; Cadgwith car park access being pursued; Glebe Place/Coastline</p>	<p>P Collins Cllr Lee and the Clerk to pursue</p>

	grass issue has been highlighted but the contractor is yet to action; GRRG accounts are now all up to date and submitted; defibrillator cases – GRCT are willing to pay for cost of new cases.	defibrillator cabinet matter																					
82/20	Finance Committee Meeting: Draft Minutes 2 November 2020 NOTED the draft Minutes and resolutions therein as above. Councillors highlighted the Surgery rent income as a resource for projects, and the need for on-going renewal of play equipment was noted.																						
83/20	Finance report and Payments RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding: <table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">Mr L Carter</td> <td style="width: 60%;">Cleaning</td> <td style="width: 20%; text-align: right;">20.00</td> </tr> <tr> <td>CALC</td> <td>Training for Cllrs</td> <td style="text-align: right;">48.00</td> </tr> <tr> <td>N Green</td> <td>Reimburse survey expenditure</td> <td style="text-align: right;">99.00</td> </tr> <tr> <td>R Sanders</td> <td>SWCP third cut</td> <td style="text-align: right;">202.01</td> </tr> <tr> <td>L Dunkley</td> <td>Reimbursements/expenses</td> <td style="text-align: right;">218.06</td> </tr> <tr> <td>PKF Littlejohn</td> <td>External audit fee</td> <td style="text-align: right;">240.00</td> </tr> <tr> <td>Staffing</td> <td></td> <td style="text-align: right;">599.08</td> </tr> </table> <p>Cllrs Lee/Stephens. 11 voted in favour, 1 abstained: Cllr Green.</p>	Mr L Carter	Cleaning	20.00	CALC	Training for Cllrs	48.00	N Green	Reimburse survey expenditure	99.00	R Sanders	SWCP third cut	202.01	L Dunkley	Reimbursements/expenses	218.06	PKF Littlejohn	External audit fee	240.00	Staffing		599.08	
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84/20	Finance Regulations addition RECEIVED a recommendation from the Finance Committee to add a section into the document outlining the normal timeline which should be adopted for payments being made online. RESOLVED to accept the recommendation. Cllrs Freeman/S Collins. Unanimous.	Clerk to publish																					
85/20	External Audit result NOTED as above.																						
86/20	IT Expenditure RESOLVED to renew Microsoft 365 software at £59.99 and the laptop care package at £84. Cllrs Agutter/Harry. Unanimous.	Clerk to action																					
87/20	Cornwall AONB Management Plan Review NOTED a request for feedback . CONSIDERED instructing the Clerk and Chair to respond. Councillors were encouraged to submit individual responses to the Survey by 6th Dec; Clerk and Chairman authorised to write to Cornwall AONB with direct feedback and to establish a dialogue as with the previous Management Plan.	Cllr Preston to initiate																					
88/20	Christmas Tree Purchase RESOLVED to fund the purchase of two Christmas trees for public display in Cadgwith and Ruan Minor at a total cost of approximately £270. Cllrs S Collins/Lee. Unanimous.	Clerk to pursue																					
89/20	Winch House public survey on borrowing per minute 26/20 CONSIDERED the results of the above. A very clear majority of over 80% of survey respondents agree to incurring costs to purchase the building, though there were some strong comments against the action. After interrogation of the results and comments it was felt that the level of public support was self-evident. RESOLVED , per 26/20 and per the mandate given by the public, to proceed to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £56,000 up to 30 years for the purpose of purchasing the Winch House property. The annual loan repayments will come to around £2,671. It is also intended to increase the council tax precept for the purpose of the loan repayments by around £2,671 a year, which is the equivalent of around £5.87 per band D household per year. Cllrs P Collins/Freeman. 11 voted in favour, 1 abstained: Cllr Clifton. The Council also wishes to solicit donations from second-home owners towards the cost of the Winch House purchase as a way of contributing to maintaining the character, heritage and vibrancy of Cadgwith.	Clerk to pursue																					

90/20	<p>Cadgwith Cove Fishing Trust RECEIVED an update as above. RESOLVED to:</p> <ul style="list-style-type: none"> a) Change paragraph 19(i) by changing "two" to "three" as the number of trustees required to form a quorum; b) Change paragraph 11(6) to read "The Custodian Trustee shall not be involved in the day-to-day running of the Charity or have any oversight role" and add paragraph 11(7) to read "The Custodian Trustee shall have the right to send a representative to any Trustee meeting if the person appointed as a Trustee by the Custodian Trustee is unable to attend the meeting" c) Instruct the Clerk to affix the common seal of the council to two signed copies of the governing document. <p>Cllrs S Collins/Fleetwood. 11 voted in favour, 1 abstained: Cllr Clifton.</p>	
91/20	<p>Update: Fort York and Steamers buildings Item deferred until further information is available.</p>	
92/20	<p>Name of New Housing Development adjacent to Wheldon by Grade Ruan CLT and Cornwall CLT RECEIVED a request for approval of the chosen name "Plain an Gwarry". The Council felt the name was appropriate and asked the Clerk to communicate the Council's approval.</p>	Clerk to respond
93/20	<p>Footpaths, Highways; Tree wardens report</p> <ul style="list-style-type: none"> a) RECEIVED an update on installation of bicycle hoops project. Eligibility for funding for Parish Councils has been confirmed. b) CONSIDERED other reports. Martha' Acre project is on hold due to COVID-19, though the project can be progressed, and access can be improved, in the meantime by cutting back the verge and forming an access point into the plot of land. The work will cost £288. Council were happy for works to proceed provided neighbouring residents were informed. Cutting/maintenance of paths at the Churchyard was discussed though it was felt that little work other than weeding is needed. Stile repairs are needed opposite St Ruan Well (FP4.2), and by Ocklynge (FP15) are both in need of repairs. 	<p>Cllr Clifton and the Clerk to pursue cycle hoop project</p> <p>Cllr Preston to pursue Martha's Acre</p> <p>Clerk to report to CC</p>
94/20	<p>Reports from Parish Council representatives to outside bodies – Part 2 NOTED a written report from the CNP meeting including an update on the Integrated Care System and increased staffing for Social Prescribing. CLT AGM due on 9th December. GRCT – Cadgwith car park ticket machine will be able to take card payments from next summer.</p>	
95/20	<p>Notification of meeting/items for agenda: 14 December 2020 NOTED items for the next Council meeting: Budget 2021/22; Defibrillator cases; Martha's Acre expenditure; Recreation Ground/Pavilion.</p>	
96/20	<p>Public Bodies (Admission to Meetings) Act 1960. None.</p> <p style="text-align: right;">The meeting closed at 21:25.</p>	

Signed