

# GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

c/o 30 Clifden Close  
Mullion  
Helston  
TR12 7EQ

[clerk@grpc.org.uk](mailto:clerk@grpc.org.uk)  
<http://www.grpc.org.uk>  
07773 194876

## Council Meeting – 16 May 2017

Minutes of the meeting of the Council held at the Sunday School Room of the Ruan Minor Methodist Church on the above date, 19:30.

		Action
17/17	<p><b>Persons Present/Apologies</b> Present: Cllrs Preston (Chair), Green (Vice Chair), Clifton, Fleetwood, Freeman, Lee, Stephens,.</p> <p>Apologies: Cllrs P Collins, Trewin. Cllr Rule CC.</p> <p>Absent: Cllr S Collins.</p> <p>In attendance: L Dunkley (Parish Clerk). 6 members of the press/public.</p>	
18/17	<p><b>To Receive Declarations of Interest / Dispensations.</b> Cllr Clifton declared an interest in PA17/03231. Cllr Freeman declared an interest in item 9a: Community Land Trust planning application.</p>	
19/17	<p><b>Public Participation.</b> A Whitehorne spoke against PA17/03231, stating that it was not an infill development. P Penrose spoke against PA17/03231, adding that a Cornish hedge and wildlife habitat will be affected. C Coates spoke against PA17/03231, stating road safety concerns.</p>	
20/17	<p><b>Reports from outside bodies.</b> Congratulations were offered to Cllr Rule CC upon her re-election.</p>	
21/17	<p><b>Council Meeting: Minutes 10 April</b> <b>RESOLVED</b> that the Minutes of the Meeting of the Council held on the above date having been previously circulated, be taken as read, approved and signed (subject to payment schedule being added).</p> <p>Proposed Cllr Fleetwood, seconded Cllr Freeman. 7 voted in favour, 1 abstained: Cllr Clifton.</p>	
22/17	<p><b>Planning Applications for consideration</b> PA17/03016: <a href="#">Conversion of existing loft space including rooflights to bedrooms and bathroom.</a> Mr And Mrs Albone. Gwendreath Farm Holiday Park Ruan Minor TR12 7LZ.</p> <p>The Council supported the application. Proposed, seconded. Unanimous.</p> <p>PA17/03231: <a href="#">Outline planning permission some matters reserved: Residential infill to form two house plots.</a> Mr And Mrs G Wright. Land Adj To Rosemerryn St Ruan TR12 7JS.</p> <p>The Council objects to this application on the following grounds: the proposals are not "infill" as stated but constitute building in the open countryside; concerns of disrupting the character of the AONB; dangerous vehicular access, and road safety issues for pedestrians (no pavement);</p>	Clerk to notify

	<p>precedent for building in the countryside will be set; previous planning application also refused; contrary to Policy 3 of the Cornwall Local Plan (1.65-1.68). Proposed, seconded. 7 voted in favour, 1 abstained: Cllr Clifton</p> <p>PA17/04304: <a href="#">Proposal Proposed extension, loft conversion and alterations</a>. Mr And Mrs Strickland. Bosca Ebenezer Road Ruan Minor TR12 7JR</p> <p>The Council supported the application. Proposed, seconded. Unanimous.</p>	<p>Clerk to notify</p> <p>Clerk to notify</p>																								
23/16	<p><b>Planning Applications decided since last meeting</b>  <b>NOTED:</b> PA17/01200: Variation of condition 6 in relation to decision notice PA14/03166: Amended plans to remove granite quoins, lintels and granite on porch. Land At Ruminella View Ruminella View Cadgwith Ruan Minor. [APPROVED]</p> <p>PA17/01702: Listed building consent to repair downstream parapet following a vehicular impact. Raking out and repointing where areas of mortar joint loss or deterioration has occurred. Polstangey Bridge Ruan Minor TR12 7LS. [APPROVED]</p> <p>PA17/02331: Proposed extensions, alterations and parking bay with new access. Spinnaker New Road Cadgwith Ruan Minor TR12 7JZ. [APPROVED]</p>																									
24/17	<p><b>Pre-applications, consultations and appeals.</b>  PA17/02868 Prior notification for access track to fields [DECISION: PERMITTED DEVELOPMENT. PRIOR APPROVAL IS NOT REQUIRED]  Cllr Lee reported concerns from a parishioner about any increase in traffic of heavy vehicles using the lane. Cllr Green advised that there will be no change in the traffic accessing the site, other than for a short period during the construction of the new track, during which vehicles will use an existing field gate and not the lane.</p> <p>PA17/00812/PREAPP Proposal for a 15m mobile phone mast. Pre-application advice has been given by Cornwall Council.</p> <p>16/00304/REF Appeal Against Refusal: Demolition of existing domestic garage &amp; erection of single storey dwelling [amended design] (PA16/05081). Malahat New Road Cadgwith TR12 7JZ [APPEAL DISMISSED].</p>																									
25/17	<p><b>Finance report</b>  <b>RESOLVED</b> to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding:</p> <table border="1"> <tr> <td>L Carter</td> <td>Cleaning</td> <td>£20.00</td> </tr> <tr> <td>EDF</td> <td>Lighting</td> <td>£70.46</td> </tr> <tr> <td>Cornwall Council</td> <td>Planning conference attendance</td> <td>£10.00</td> </tr> <tr> <td>Gladson UK</td> <td>Dog bin bags</td> <td>£74.30</td> </tr> <tr> <td>Hudson Accounting</td> <td>Internal audit</td> <td>£200.00</td> </tr> <tr> <td>Pons Engineering</td> <td>Medda Handrail and steps at Cadgwith</td> <td>£510.00</td> </tr> <tr> <td>Staffing costs</td> <td></td> <td>£452.32</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td><b>£1,337.08</b></td> </tr> </table> <p>Proposed Cllr Lee, seconded Cllr Green. Unanimous.</p>	L Carter	Cleaning	£20.00	EDF	Lighting	£70.46	Cornwall Council	Planning conference attendance	£10.00	Gladson UK	Dog bin bags	£74.30	Hudson Accounting	Internal audit	£200.00	Pons Engineering	Medda Handrail and steps at Cadgwith	£510.00	Staffing costs		£452.32	<b>TOTAL</b>		<b>£1,337.08</b>	
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26/17	<p><b>Annual Governance Statement</b>  <b>RESOLVED</b> to approve the above.</p> <p>Proposed Cllr Preston, seconded Cllr Freeman. Unanimous.</p>																									

27/17	<b>Accounting Statement 2016/17</b> <b>RESOLVED</b> to approve the above.  Proposed Cllr Fleetwood, seconded Cllr Freeman. Unanimous.	
28/17	<b>Internal Auditor report</b> <b>NOTED</b> the above.	
29/17	<b>Matters arising from the Minutes</b> <b>RECEIVED</b> an update regarding the Community Trust service level agreement. Further information still being sought.  <b>RECEIVED</b> an update regarding future works at Mundys Field car park. Contractors are currently developing quotes.	Clerk to pursue both
<i>*Cllr Freeman left the room</i>		
30/17	<b>Planning application on behalf of Community Land Trust</b> <b>CONSIDERED</b> a request by the Community Land Trust to undertake a Planning application on their behalf. <b>RESOLVED</b> to agree in principle to be the applicant but for the final application to be presented to a meeting of the Council for a final resolution on whether to be the applicant.  Proposed Cllr Clifton, seconded Cllr Fleetwood. Unanimous.	
<i>*Cllr Freeman re-entered the room</i>		
31/17	<b>Use of Mundys Field car park</b> <b>RECEIVED</b> a request from Friends of St Ruan for the use of Mundys Field car park for a boot sale for two hours on the morning of 10 <sup>th</sup> June 2017 and <b>RESOLVED</b> to grant the request.  Proposed Cllr Clifton, seconded Cllr Lee. Unanimous.	Cllr Stevens to liaise
32/17	<b>Correspondence: Grant request</b> <b>RECEIVED</b> a grant request from Helford River Children's Sailing Trust and <b>RESOLVED</b> to grant £100.  Proposed Cllr Lee, seconded Cllr Fleetwood. Unanimous.	Clerk to respond
33/17	<b>Correspondence: training events</b> <b>NOTED</b> that Code of Conduct training sessions for Cllrs are taking place as follows: Camborne – 18 <sup>th</sup> May 2-4pm Truro – 19 <sup>th</sup> May 10-12pm and 2-4pm; and 19 <sup>th</sup> October 6-8pm Penzance 23 <sup>rd</sup> May 4-6pm  <b>NOTED</b> that Planning induction training sessions for Cllrs are taking place as follows: Camborne – 6 <sup>th</sup> June 5-7:30pm Bodmin – 14 <sup>th</sup> June 5:30-8pm	Clerk to book Cllr Clifton on 19 October event  Cllrs to arrange individually
34/17	<b>Footpaths, Highways; Tree wardens report.</b> <b>RESOLVED</b> to enter grass cutting agreement with Cormac Ltd.  Proposed Cllr Green, seconded Cllr Fleetwood. Unanimous.  The surface on the footpath at Mount Pleasant, Cadgwith, was reported as hazardous.	Clerk to notify and to arrange change of address  Cllr Preston to inspect
35/17	<b>Reports from Council representatives to outside bodies.</b> None.	
36/17	<b>Notification of meeting/items for agenda: 12 June</b> Cadgwith footpath update. Cadgwith Highways issues update.	
37/17	<b>Public Bodies (Admission to Meetings) Act 1960.</b> <b>RESOLVED</b> that in view of the confidential or special nature of the business	

	<p>about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Quotations; Staffing.</p> <p>Proposed Cllr Lee, seconded Cllr Clifton. Unanimous.</p>	
38/17	<p><b>Grass cutting contract</b>  <b>RECEIVED</b> quotations for grass cutting in the play area of the Recreation Ground and <b>RESOLVED</b> to accept a quotation from Ruan Minor FC.</p> <p>Proposed Cllr Freeman, seconded Cllr Green. 5 voted in favour, 1 against: Cllr Stephens; 2 abstained: Cllrs Clifton, Lee.</p>	<p>Clerk to notify</p> <p>Cllr Preston to contact previous contractor</p>
39/17	<p><b>Review of Clerk contract</b>  <b>RECEIVED</b> an update regarding the conclusion of the Clerk's probationary period.</p> <p><i>*Clerk left the room</i></p> <p>Councillors discussed demands on the Clerk's time from other employers, documenting hours worked, and performance criteria. <b>RESOLVED</b> to offer a permanent contract of employment at SCP 27. To be reviewed annually in November.</p> <p>Proposed Cllr Lee, seconded Cllr Green. Unanimous.</p> <p>The meeting ended at 9.40pm.</p>	

Signed ..... 12 June 2017