

# GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

c/o 30 Clifden Close  
Mullion  
Helston  
TR12 7EQ

[clerk@grpc.org.uk](mailto:clerk@grpc.org.uk)  
[www.grpc.org.uk](http://www.grpc.org.uk)  
07773 194876

## Council Meeting – 13 November 2017

Minutes of the meeting of the Council held at Ruan Minor Village Hall on the above date, 19:30.

		<b>Action</b>
134/17	<p><b>Persons Present/Apologies</b> Present: Cllrs Preston (Chair), Green (Vice Chair), Bosustow, P Collins, Freeman, Lee, Stephens, Trewin.</p> <p>Apologies: Cllrs Clifton, S Collins, Fleetwood.</p> <p>In attendance: L Dunkley (Parish Clerk), Cllr Rule CC, 1 member of the press/public.</p>	
135/17	<p><b>To Receive Declarations of Interest / Dispensations.</b> None.</p>	
136/17	<p><b>Public Participation.</b> B Avey raised further concerns about advertising boards being left on the recreation ground rather than removed after each football match.</p>	
137/17	<p><b>Reports from outside bodies.</b> Cllr Rule CC apologised for absences at recent meetings due to illness and reported that: Community chest funding is available for groups to apply to for up to £400 per application; the Boundary Commission has decided that the number of Cornwall Cllrs will reduce to 87 in the coming years; budget consultations are approaching and cuts are being proposed. Cllr Rule reported that the Local Government Association, for which she is a South West representative, are lobbying central government for fairer funding.</p>	
138/17	<p><b>Council Meeting: Minutes 9 October</b> <b>RESOLVED</b> that the Minutes of the Meeting of the Council held on the above date having been previously circulated, be taken as read, approved and signed.</p> <p>Proposed Cllr Lee, seconded Cllr Trewin. 7 voted in favour, 1 abstained: Cllr Freeman.</p>	
139/17	<p><b>Matters arising from the Minutes.</b> None.</p>	
140/17	<p><b>Planning Applications for consideration</b> None.</p>	
141/17	<p><b>Planning Applications decided since last meeting</b> <b>NOTED:</b> PA17/07719: Proposed replacement dwelling and detached garage. Fir Tree Meadows Worvas Lane Ruan Minor TR12 7LN. [APPROVED]</p> <p>PA17/04346: New dwelling. Lyndale Bruggan Ruan Minor. [APPROVED]</p> <p>PA17/05600: Installation of new rooflight in position of current rooflight. Cove Cottage Cadgwith Ruan Minor Helston Cornwall. [APPROVED]</p> <p>PA17/05601: Listed Building Consent for the installation of new rooflight in position of current rooflight. Cove Cottage Cadgwith. [APPROVED]</p>	

	<p>PA17/08464: Variation of Condition 3 (Landscaping) of planning permission PA16/11052 Condition Number(s): number 3 landscape plan stating 12 plants of yew or holly planted in a single row of 1.2 m high and 12l pot size to form a screen. Conditions(s) Removal: Condition 3 to be changed to enable sufficient and appropriate sized plants to be planted between existing trees and roots without causing them damage and to change from yew or holly to provide a faster growing evergreen screen. Variation to condition 3 to allow planting sufficient 5l pot size or bare root stock of elaeagnus in a single row to form a screen. Riverside St Ruan TR12 7JS. [APPROVED]</p> <p>PA17/09171: Crown reduce Mature Oak. Ledra Mill St Ruan. [APPROVED]</p> <p>PA17/08690: Application for the Discharge of a Planning Obligation namely to remove S.106 agreement (28/02/95) per PA94/00551/O. Higher Treal Farm Treal Ruan Minor Helston Cornwall TR12 7LS [APPROVED]</p>																												
142/17	<b>Pre-applications, consultations and appeals.</b> None.																												
143/17	<p><b>Grant request: Grade Ruan under 5s RECEIVED</b> as above. The Council felt that the long-term viability of the group should be explored, but that a grant for the current year is appropriate in the short-term. <b>RESOLVED</b> to award £1364.16 for heating and transport and for the clerk to formally write requesting clarification of the long-term position of the group.</p> <p>Proposed Cllr Preston, seconded Cllr Lee. Unanimous.</p>	Clerk to respond																											
144/17	<p><b>Grant request: Cadgwith Christmas celebrations RECEIVED</b> as above. <b>RESOLVED</b> to order and pay directly for Cadgwith Christmas Tree up to the value of £150.</p> <p>Proposed Cllr Lee, seconded Cllr Bosustow. Unanimous.</p>	Clerk and Cllr Preston to pursue																											
145/17	<p><b>Finance report RESOLVED</b> to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding:</p> <table border="0"> <tr> <td><i>Mr L Carter</i></td> <td>Cleaning</td> <td>20.00</td> </tr> <tr> <td>Ruan Minor FC</td> <td>Grass cutting</td> <td>30.00</td> </tr> <tr> <td>EDF Energy</td> <td>Lighting</td> <td>13.00</td> </tr> <tr> <td>Grade Ruan under 5s</td> <td>Grant TBC</td> <td>£1364.16</td> </tr> <tr> <td>Grade Ruan Community Trust</td> <td>Treleague verge maintenance</td> <td>117.84</td> </tr> <tr> <td>Grant Thornton UK</td> <td>External audit services</td> <td>360.00</td> </tr> <tr> <td>Staffing costs</td> <td></td> <td>420.86</td> </tr> <tr> <td>Lee Dunkley</td> <td>Reimburse IT &amp; software spend</td> <td>817.96</td> </tr> <tr> <td>Cornwall Council</td> <td>AONB project reimburse</td> <td>3,300.00</td> </tr> </table> <p>Proposed Cllr Stephens, seconded Cllr Green. Unanimous.</p>	<i>Mr L Carter</i>	Cleaning	20.00	Ruan Minor FC	Grass cutting	30.00	EDF Energy	Lighting	13.00	Grade Ruan under 5s	Grant TBC	£1364.16	Grade Ruan Community Trust	Treleague verge maintenance	117.84	Grant Thornton UK	External audit services	360.00	Staffing costs		420.86	Lee Dunkley	Reimburse IT & software spend	817.96	Cornwall Council	AONB project reimburse	3,300.00	
<i>Mr L Carter</i>	Cleaning	20.00																											
Ruan Minor FC	Grass cutting	30.00																											
EDF Energy	Lighting	13.00																											
Grade Ruan under 5s	Grant TBC	£1364.16																											
Grade Ruan Community Trust	Treleague verge maintenance	117.84																											
Grant Thornton UK	External audit services	360.00																											
Staffing costs		420.86																											
Lee Dunkley	Reimburse IT & software spend	817.96																											
Cornwall Council	AONB project reimburse	3,300.00																											
146/17	<p><b>Appointment of internal auditor APPOINTED</b> Hudson Accounting as above – £200 fee to remain unchanged.</p>																												
147/17	<p><b>Update: Bodrigy Light Pollution RECEIVED</b> an update from Cllr Preston which included plans to: Remove the Blue Lights from garden; Leave garden lights in the flower bed that point away from the Village; Remove lawn lights and replace with a flexible LED cable pointing out to sea and not toward the village; Place an LED cable strip up the path to, and around edge of, the car park pointing away from the village; Remove car-park lights; install timer boxes on all of the outside lights except the car park so that at 12.30 all other lights should turn off automatically (full details available from the Clerk).</p>																												

148/17	<b>Fence post replacement at Recreation Ground</b> <b>NOTED</b> emergency works as above.	
149/17	<b>Finance Committee meeting</b> <b>RESOLVED</b> to set for budget discussions before the next Council meeting.  Proposed Cllr P Collins, seconded Cllr Trewin. Unanimous.	Clerk to pursue
150/17	<b>Update: Formalising agreement with Grade Ruan Community Trust</b> <b>RECEIVED</b> an update. A meeting with the Council's solicitor took place on 24 <sup>th</sup> October and included a representative of the Community Trust. The Council were advised to grant a license regarding the car parks and toilets and a draft has been drawn up for acceptance by both parties at a future point. Legal costs are likely to be £760 + VAT.	Clerk and Cllr Green to pursue
151/17	<b>Update: Resurfacing of Mundys Field car park</b> <b>RECEIVED</b> an update. Advice has been sought and quotes will be sought for permeable surfacing which will address flood risk.	Clerk to pursue
152/17	<b>Footpaths, Highways; Tree wardens report.</b> <b>RECEIVED</b> an update on Cadgwith footpath issues. Clerk to convene a meeting with the new head of Highways. Other issues to be discussed include vegetation blocking access at Polstangey Praze Farm Lane. <b>CONSIDERED</b> issue at footpath by Cadgwith car park and decided to consult the Countryside Access team. <b>RECEIVED</b> an update on tree planting at new equestrian building, Ebenezer Rd, as requested by the Council in their planning application consultation response. The Council felt it presented a good opportunity to add trees into the landscape, though such planting has not yet begun. <b>RECEIVED</b> a report that parking on highway at Kuggar is causing issues.	Clerk to contact A Drake  Cllr Preston to contact H Gordon
153/17	<b>Reports from Council representatives to outside bodies.</b> The Friends of Kennack AGM took place on 1/11/2017 and featured: election of Cllr Clifton as Chair and Cllr Freeman as secretary; actives and rock-pooling events; litter and beach cleaning; working in partnership with the café and Surfers Against Sewage.	
154/17	<b>Notification of meeting/items for agenda: 11 December</b> Christmas bus grant; signage: Bodrivy entrance; Signage: A3083-Cadgwith.	
155/17	<b>Public Bodies (Admission to Meetings) Act 1960.</b> <b>RESOLVED</b> that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: Quotations, staffing.  Proposed Cllr Freeman, seconded Cllr Lee. Unanimous.	
156/17	<b>Signage quotation</b> <b>RECEIVED</b> quotations. <b>RESOLVED</b> to agree the wording and accept a quote from Peninsula Signs.  Proposed Cllr Lee, seconded Cllr Green. Unanimous.	Clerk to pursue
157/17	<b>Dog Waste Bin collection quotation</b> <b>RECEIVED</b> a quote from Biffa, Cornwall Council's contractors for dog waste bin collection and decided to revise the frequency of collection and request a revised quote. Also decided to investigate if the Council can engage an individual in the Parish to undertake the work.	Clerk to obtain revised quote and check implications for engaging an individual.
158/17	<b>RESOLVED</b> to set a Staffing Committee meeting to act on: appointing a pension provider per minute 13 (Nov 2016); conduct annual review of the Clerk per minute 39/17. To take place before the next Council meeting.  Proposed Cllr Preston, seconded Cllr Green. Unanimous.	Clerk to pursue
159/17	<b>RECEIVED</b> an update regarding change of other employers of the Clerk. The meeting closed at 21:40.	

Signed ..... 13 November 2017