

GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil

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Annual Council Meeting – 14 May 2018

Minutes of the meeting of the Council held at the Sunday School Room, Methodist Chapel on the above date, 19:30.

		Action
1/18	<p>Election of Chair ELECTED Cllr Preston as Chair of the Council 2018/19. Cllrs P Collins/Trewin. Unanimous.</p> <p>RECEIVED the declaration of acceptance of office.</p>	
2/18	<p>Election of Vice Chair ELECTED Cllr Green as Vice Chair of the Council 2018/19. Cllrs Trewin/Lee. Unanimous.</p> <p>RECEIVED the declaration of acceptance of office.</p>	
3/18	<p>Persons Present/Apologies Present: Cllrs Preston (Chair), Green (Vice Chair), Clifton, P Collins, S Collins, Fleetwood, Freeman, Lee, Stephens, Trewin.</p> <p>Apologies: Cllr Bosustow.</p> <p>In attendance: L Dunkley (Parish Clerk). 0 members of the press/public.</p>	
4/18	<p>To Receive Declarations of Interest / Dispensations. Cllr Green declared an interest in item 8iii: items relating to Treleague Farm.</p>	
5/18	<p>Public Participation. None.</p>	
6/18	<p>Reports from outside bodies. None.</p>	
7/18	<p>Council Meeting: Minutes 9 April 2018 RESOLVED that the Minutes of the Meeting of the Council held on the above date having been previously circulated, be taken as read, approved and signed. Cllrs S Collins/Stephens. Unanimous.</p> <p>NOTED the following matters arising: 262/17 A fully planned out litter pick of verges in the parish will be organised for March 2019. 263/17 Dog bin bags to be discussed at the next Council meeting.</p>	
8/18	<p>Planning Applications for consideration PA18/01711: Retention of WiFi Installation serving existing holiday park (14 masts in total). Parkdean Resorts UK Ltd. Sea Acres Holiday Park Kennack Sands TR12 7LT.</p> <p>The Council object on the grounds that the masts are visually obtrusive in a sensitive coastal location, and that permission being granted here would set a</p>	Clerk to respond

	precedent for further masts and additions of – for example – lighting, on existing masts, causing further disruption to the wider public enjoyment of the Area of Outstanding Natural Beauty. The Council further observed that as per the data sheet submitted with the application, the detail regarding BeamFlex technology (page 4) suggests that a satisfactory level of WiFi coverage could be obtained from much lower masts (possibly 3 metres high), particularly given that the masts are in close proximity to one another. The Council commented that they would be minded to reconsider their position in the event of an application being submitted for lower masts. Proposed and seconded. Unanimous.																
9/18	Planning Applications decided since last meeting. PA18/00546: Demolition of existing dwelling and formation of three cottages - Amended design from extant planning permission. Chycarne Kuggar Ruan Minor Helston Cornwall [APPROVED]																
<i>*Cllr Green left the room</i>																	
10/18	Pre-applications, consultations and appeals. 18/00004/REF: Proposed base station installation comprising 15m high mast and associated infrastructure at CTIL241925_VF14533. Treleague Farm Ruan Minor TR12 7JP [APPEAL AGAINST REFUSAL DISMISSED] 17/00281/REF: Proposed Base Station Installation at CTIL241925_TEF80921_VF14533 - Land at Treleague Farm, Ruan Minor, Helston, TR12 7JP. Treleague Farm Ruan Minor TR12 7JP [APPEAL AGAINST REFUSAL ALLOWED] The Council expressed concern that they were not involved or informed of the appeal and decision-making process, and that those voicing concern in the community may also not be aware of the process undertaken.																
<i>*Cllr Green re-entered the room</i>																	
10/18 cont.	Thanks were given to Cllr Clifton and Cllr Rule CC for their representation at the Cornwall Council Planning Committee on 8 th May regarding the Parish Council's objection to PA17/08110. The resulting decision of the Committee was to agree with the Parish Council and refuse permission. National Planning Policy Framework consultation: The Council were disappointed that town and parish Councils were not consulted and that the deadline for responses had thus been missed. The Council generally concurred with the view of Feock Parish Council regarding changes and Cllr Preston and the Clerk were delegated to send a response.	Cllr Preston & Clerk to action															
11/18	Finance report and Payments RESOLVED to adopt the most recent Finance Report and authorise the payments of Accounts Outstanding: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">EDF Energy</td> <td style="width: 40%;">Lighting</td> <td style="width: 30%; text-align: right;">19.00</td> </tr> <tr> <td>Mr L Carter</td> <td>Cleaning</td> <td style="text-align: right;">20.00</td> </tr> <tr> <td>NW Adams</td> <td>Play area inspection</td> <td style="text-align: right;">125.94</td> </tr> <tr> <td>Ruan Minor Methodist</td> <td>Room hire x40 (Jan 2015 – April 2018)</td> <td style="text-align: right;">400.00</td> </tr> <tr> <td>Staffing</td> <td></td> <td style="text-align: right;">479.13</td> </tr> </table> Cllrs Green/P Collins. Unanimous.	EDF Energy	Lighting	19.00	Mr L Carter	Cleaning	20.00	NW Adams	Play area inspection	125.94	Ruan Minor Methodist	Room hire x40 (Jan 2015 – April 2018)	400.00	Staffing		479.13	Clerk to action
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12/18	Committees APPOINTED members to serve as follows: Staffing committee – Cllrs Preston, Green, P Collins, Freeman. Finance committee – Cllrs Preston, Green, Fleetwood, Freeman. Footpaths committee – Cllrs Preston, Green, Trewin, Fleetwood, S Collins.																

	Play Area Unit Supervision committee – Cllrs Preston, Clifton, Lee, Bosustow (Non-Cllr members: Kyra Tonks, Wendy Eliot, Emma James, Victoria Johnson). The Council dissolved the Housing committee.	
13/18	Outside Bodies APPOINTED representatives to serve as follows: Village Hall – Cllr Lee. Recreation Ground – Cllrs Freeman, S Collins, Bosustow. Churchyard maintenance – Cllrs Preston, Stephens. Under 5s – Cllr Lee. Due to inactivity, the Council will not appoint representatives to the Youth Club until further notice. Treewardens – Cllr Preston (Non-Cllr Member: J Fletcher). Community Network – Cllrs Freeman, Lee.	
14/18	Clerk’s report NOTED the contents of the above.	Clerk to forward to Gazette for publishing
15/18	General Data Protection Regulations timetable NOTED as above and RESOLVED to appoint the Clerk as interim Data Protection Officer. Cllrs Trewin/Lee. Unanimous.	Clerk to pursue
16/18	Former bus shelter CONSIDERED options for use of the former bus shelter. Options to be collated and quotations for any necessary works sought. Item to appear at a future Council meeting.	Cllr Preston to lead
17/18	Bin relocation from former to new bus shelter CONSIDERED the need as above. Further discussion to take place at a future meeting.	
18/18	Update: Grade Ruan Community Trust License RECEIVED an update as above: the document has been formally agreed by both parties and a date for signing is being arranged.	Clerk to pursue
19/18	Footpaths, Highways; Tree wardens report. RECEIVED an update on Cadgwith (and wider Parish) Highways issues – a meeting took place on 27 th April between Cllr Preston and A Hoskin (Highways representative). Updates were given in particular on verge-trimming partnership; work outside Ruan Minor school; Signage issues for Cadgwith at main road junctions (A3083), Treleague Crossroads, and Ruan Minor; Drainage and surface repairs Cadgwith. b) NOTED the commencement of the Community Network Highways fund. c) CONSIDERED other reports: L Jones takes over as the new Forestry Team Leader for the area; a draft schedule map was displayed for verge and hedge trimming; R Sanders to cut grass around St Ruan's Well, and reinstate the roadside link with FP 4.	Clerk to chase Cormac Cllr Preston to contact L Jones
20/18	Reports from Council representatives to outside bodies. Community Network Panel – discussion at the last meeting included: £2.5m extra funding from Central Government to Cornwall Council for pothole repairs; 3 tri-service officers were currently active in Cornwall with an aim of 20 being trained; Cllr advocates are being sought to liaise with police (none forthcoming from Grade Ruan); a campaign to designate Cornwall a National Park. Grade Ruan Community Trust – a request has been made to add the emptying of an additional dog waste bin to the Council contract, with the Trust covering the cost. Council were agreeable to this.	Clerk to action
21/18	Notification of meeting/items for agenda: 11 June Annual Return and audit procedures; Dog waste bags; Play area access gate repairs; bin relocation(s); former bus shelter; CNP Highways budget; External decoration at the surgery; Mundys Field car park.	
22/18	Public Bodies (Admission to Meetings) Act 1960. RESOLVED that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded	

	and instructed to withdraw during the discussion for the following items: Quotations. Cllrs Fleetwood/S Collins. Unanimous.	
23/18	Grass cutting contract RECEIVED one quotation for grass and hedge maintenance at the Play Area and a verbal quote for interim maintenance at Mundys Field car park. RESOLVED to appoint Ruan Minor FC to undertake the work. Cllrs Clifton/Trewin. 9 voted in favour, 1 against: Cllr P Collins.	Clerk to action
24/18	Insurance renewal RECEIVED two quotations (four were requested) for the Council's insurance requirements from 1st June 2018 and RESOLVED to renew with BHIB. Cllrs Lee/P Collins. Unanimous. The meeting closed at 21:50.	Clerk to action

Signed 11 June 2018