

GRADE RUAN PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC

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4 November 2020

TO MEMBERS OF THE COUNCIL:

Councillors: Preston (Chair), Green (Vice Chair), Agutter, Clifton, P Collins, S Collins, Fleetwood, Freeman, Harry, Lee, Stephens, Trewin.

Dear Members,

I hereby give you notice that the Meeting of Grade Ruan Parish Council will be held on **Monday 9th November**, 19:00. The Meeting will take place electronically and can be accessed via the internet at the following link

<https://us02web.zoom.us/j/81830026979?pwd=V2NteEJHWkpmSIRRd0hJamIIWER2UT09>, or, alternatively, by telephoning 0203 051 2874.

Meeting ID: 818 3002 6979

Password: 680075

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are held online and are open for public observation.

AGENDA

1. Persons Present/Apologies

To **NOTE** persons present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest from Members / Dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations if appropriate.

3. Public Participation

To **RECEIVE** comments from members of the public. Maximum total time allowed: 10 minutes.

4. Reports from outside bodies

To **RECEIVE** Cornwall Councillor's Report; any other.

5. Council Meeting: Minutes 12 October 2020

To **RESOLVE** that the above Minutes of the Meeting of the Council having been previously circulated, be taken as read, approved and signed (attached). To **NOTE** any matters arising.

6. Finance Committee Meeting: Draft Minutes 2 November 2020

To **NOTE** the draft Minutes and resolutions therein as above (attached).

7. Finance report and payments

To **RESOLVE** to adopt Finance Report and retrospectively authorise payments (attached).

8. Finance Regulations addition

To **RECEIVE** a recommendation from the Finance Committee to add a section into the document outlining the normal timeline which should be adopted for payments being made online. To **RESOLVE** to accept the recommendation (attached).

9. External Audit result

To **NOTE** as above (attached).

10.IT Expenditure

To **RESOLVE** to renew Microsoft 365 software at £59.99 and the laptop care package at £84.

11.Cornwall AONB Management Plan Review

To **NOTE** a [request for feedback](#). To **CONSIDER** instructing the Clerk and Chair to respond.

12.Christmas Tree Purchase

To **RESOLVE** to fund the purchase of two Christmas trees for public display in Cadgwith and Ruan Minor at a total cost of approximately £270.

13.Winch House public survey on borrowing per minute 26/20

To **CONSIDER** the results of the above. To **RESOLVE**, per 26/20 and per the mandate given by the public, to proceed to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £56,000 up to 30 years for the purpose of purchasing the Winch House property. The annual loan repayments will come to around £2,671. It is also intended to increase the council tax precept for the purpose of the loan repayments by around £2,671 a year, which is the equivalent of around £5.87 per band D household per year.

14.Cadgwith Cove Fishing Trust

To **RECEIVE** an update as above (Cllr Freeman to lead). To **RESOLVE** to:

- a) Change paragraph 19(i) by changing "two" to "three" as the number of trustees required to form a quorum;
- b) Change paragraph 11(6) to read "The Custodian Trustee shall not be involved in the day-to-day running of the Charity or have any oversight role" and add paragraph 11(7) to read "The Custodian Trustee shall have the right to send a representative to any Trustee meeting if the person appointed as a Trustee by the Custodian Trustee is unable to attend the meeting"
- c) Instruct the Clerk to affix the common seal of the council to two signed copies of the governing document.

15.Update: Fort York and Steamers buildings

To **RECEIVE** an update as above (Cllr Lee to lead).

16.Name of New Housing Development

To **RECEIVE** a request for approval of a name as above (attached).

17.Footpaths, Highways; Tree wardens report

- a) To **RECEIVE** an update on installation of bicycle hoops project (attached).
- b) To **CONSIDER** any other reports.

18.Reports from Parish Council representatives to outside bodies

To **NOTE** any reports.

19.Notification of meeting/items for agenda: 14 December 2020

To **NOTE** any items for the next Council meeting: Budget 2021/22.

20.Public Bodies (Admission to Meetings) Act 1960

To **RESOLVE** that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion for the following items: None.